



**Wyre Borough Council**  
**Date of Publication: 29 January 2020**  
**Please ask for : Roy Saunders**  
**Democratic Services and Scrutiny**  
**Manager**  
**Tel: 01253 887481**

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 6 February 2020** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

**Garry Payne**  
**Chief Executive**

The Mayor will invite Reverend Father John Walsh to say prayers.

### **COUNCIL AGENDA**

**1. Apologies for absence**

**2. Confirmation of minutes**

(Pages 5 - 12)

To approve as a correct record the Minutes of the meeting of the Council held on 9 January 2020.

**3. Declarations of Interest**

To receive any declarations of interest from any Member on any item on this agenda.

**4. Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

**5. Public questions or statements**

No questions or statements have been received for this

meeting from members of the public under Paragraph 9.1 of the Council Procedure Rules.

## 6. Questions "On Notice" from councillors

One question has been received for this meeting from a Member of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1, as follows.

1. From Cllr Gerard to the Neighbourhood Services and Community Safety Portfolio Holder (Cllr Berry)

*"I noticed in the constitution there was a Police and Crime Panel, could you please provide some information about this as I have not heard about it before?"*

## 7. Executive reports

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

- |     |   |                 |
|-----|---|-----------------|
| (a) | Leader of the Council (Councillor Henderson)                                    | (Pages 13 - 14) |
| (b) | Resources Portfolio Holder (Councillor A Vincent)                               | (Pages 15 - 16) |
| (c) | Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge)        | (Pages 17 - 18) |
| (d) | Planning and Economic Development Portfolio Holder (Councillor Michael Vincent) | (Pages 19 - 22) |
| (e) | Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) | (Pages 23 - 26) |
| (f) | Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen)    | (Pages 27 - 28) |

## 8. Younger People's Champion Periodic Report (Pages 29 - 32)

Report of the Younger People's Champion (Cllr Kay).

## 9. Members' Allowances Scheme (Pages 33 - 38)

Report of the Leader of the Council (Cllr Henderson) and the Corporate Director Resources.

## 10. Notices of Motion

No Notices of Motion have been submitted for this meeting

under Paragraph 14 of the Council Procedure Rules.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481,  
email: [roy.saunders@wyre.gov.uk](mailto:roy.saunders@wyre.gov.uk)

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## Council Minutes

The minutes of the Council meeting held on Thursday, 9 January 2020 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### Councillors present:

The Mayor, Councillor Ann Turner and the Deputy Mayor, Councillor Barry Birch.

Councillors I Amos, R Amos, Armstrong, Lady D Atkins, Sir R Atkins, Ballard, Baxter, Beavers, Berry, C Birch, Bowen, Bridge, Cartridge, Catterall, Collinson, Cropper, E Ellison, P Ellison, Fail, Fairbanks, George, Henderson, Holden, Ibison, Ingham, Kay, Le Marinel, Leech, Longton, Minto, Moon, Orme, O'Neill, Stirzaker, Swales, S Turner, A Vincent, Matthew Vincent, M Vincent, D Walmsley, L Walmsley and Williams.

**Apologies:** Councillors Gerrard, McKay, Raynor, Robinson, Smith and Webster.

### Officers present:

Garry Payne, Chief Executive  
Mark Billington, Corporate Director Environment  
Marianne Hesketh, Corporate Director Communities  
Clare James, Corporate Director Resources and Section 151 Officer  
Roy Saunders, Democratic Services and Scrutiny Manager  
Peter Foulsham, Scrutiny Officer.

**Also present:** Alderman Irish and five members of the public.

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### 50 Confirmation of minutes

**Agreed** that the minutes of the meeting held on 14 November be confirmed as a correct record (by 33 votes to 6).

### 51 Declarations of Interest

The Chief Executive informed Council that he had been made aware that the proposers of the Notice of Motion set out under agenda item 14 intended to alter it slightly to make it clear that the intention was to request the Chief Executive to write to the Prime Minister and the Secretary of State for Work and Pensions to call upon the Government to reconsider transitional pension age arrangements for women *born in the 1950's*, on or after 6 April 1951. As

a consequence of that alteration, the potential impact of any possible change to the transitional pension age arrangements which might be made by the Government in response to lobbying, would be less for women councillors born from 1 January 1960 onwards (or for male councillors with a spouse or partner born in the 1960's) than would have been the case with the original motion.

Councillors Michael Vincent, A Vincent, Berry, Ballard, Matthew Vincent, Minto, I Amos, C Birch, Cropper, P Ellison, B Birch, R Amos and L Walmsley all declared pecuniary interests in Agenda item 14 (Notice of Motion on State Pension Age for Women) because either they themselves, a spouse or a parent were born after 5 February 1951 and before 1960. They all indicated that they would leave the Chamber before that item was discussed.

Cllr Moon declared a personal (non-pecuniary) interest in agenda item 14, because his sister was born in the 1950's.

Cllr Fail declared a personal (non-pecuniary) interest in agenda item 14. He said: *"The motion to be debated on at Item 14, is in essence a call for the Government to reconsider transitional arrangements to State Pension for those born in the 50s but after 5 April 1951. As my common law wife falls into this bracket it may be seen that I would indirectly gain from the Government agreeing to compensation. However, the financial benefit would be minimal and consequently my consideration of the request for the Government to re-look at the transitional arrangements is 100% based on the impact on the general public, not on the impact on my household. Furthermore, the reconsideration would be made by the Government and not this Council. Therefore, there is no prejudicial interest on my part."*

## **52 Announcements**

The Mayor announced:

1. That tickets were still available for The Mayor's Civic Dinner to be held at 7.00 pm on Friday 28 February 2020 at The North Euston Hotel, Fleetwood.
2. That a Spring Concert by the Blackpool Male Voice Choir would be held at St Nicholas' Church, Fleetwood on Saturday 21 March 2020 at 7.30 pm (tickets on sale from Andrea Mullin at £8 each).
3. That a Mayor's Charity Golf Day was being organised by Cllr Moon on Monday 6 April 2020 at Knott End Golf Club (interested participants to contact Cllr Moon for details).
4. That an "Angel Card Reading Evening" being organised by Cllr Berry's wife Joan, would be held at The Cube in Poulton at 7pm on Wednesday 5 February 2020 (tickets on the door).
5. That the Mayor Elect for 2020/21 was Councillor Barry Birch.

Cllr Birch said that it would be an honour to perform the role and announced that the Deputy Mayor would be Cllr Andrew Cropper.

**53 Public questions or statements**

None received.

**54 Questions "On Notice" from councillors**

None received.

**55 Executive Reports**

a) Leader of the Council (Councillor Henderson)

The Leader of the Council (Cllr Henderson) submitted a report).

When introducing his report, Cllr Henderson provided an update on the Economic Prosperity Board meeting held on 7 January 2020.

There were no questions or comments to Cllr Henderson.

**Agreed** that the report be noted.

b) Resources Portfolio Holder (Councillor A Vincent)

The Resources Portfolio holder (Cllr Vincent) submitted a report.

There were no questions or comments to Cllr Vincent.

**Agreed** that the report be noted.

c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge)

The Street Scene, Parks and Open Spaces Portfolio Holder (Cllr Bridge) submitted a report.

Cllr Bridge responded to a question from Cllr Fail.

**Agreed** that the report be noted.

d) Planning and Economic Development Portfolio Holder (Councillor Michael Vincent)

The Planning and Economic Development Portfolio Holder (Cllr Michael Vincent) submitted a report.

Cllr Michael Vincent said he would provide a written response to a question from Cllr Stirzaker about the accessibility of the arts studio above Fleetwood Market for disabled members of the community.

**Agreed** that the report be noted.

- e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry)

The Neighbourhood Services Portfolio Holder (Cllr Berry) submitted a report.

Councillor Berry said that, since his report had been written, an email had been received from the Environment Agency congratulating the Council on the completion of the Rossall sea defenses project, £6m under budget. Cllr Berry congratulated Carl Green and his team, particularly Mike Wilkinson and Kath Pye, for their committed work on this project.

Cllr Berry also said, in response to a question from Cllr Beavers, that he would ask the Corporate Director Communities if an officer could attend a drop in session for vulnerable people run by the Mustard Seed Group in Fleetwood on Monday evenings.

**Agreed** that the report be noted.

- f) Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen)

The Leisure, Health and Community Engagement Portfolio Holder (Cllr Bowen) submitted a report.

Cllr Bowen said that the events scheduled for the second evening of the Garstang Victorian Festival on 10 December 2019, referred to in paragraph 3,1 of her report, had unfortunately had to be cancelled because of bad weather.

Cllr Bowen also referred to the forthcoming launch of the Wyre Community Lottery on 22 January and urged councillors to encourage deserving community groups to apply for funding from the proceeds of the lottery.

There were no questions or comments to Cllr Bowen.

**Agreed** that the report be noted.

## **56 Planning Committee Periodic Report**

The Chairman of Planning Committee (Cllr Moon) submitted a report on issues dealt with by the Committee during the period between 1 April 2018 and 30 November 2019.

**Agreed** that the report be noted.

## **57 Membership of Committees**

The Leader of the Council (Cllr Henderson) and the Chief Executive submitted a report on adjustments required to the membership of committees for the remainder of the 2019/20 municipal year, following a change in the political balance of the Council

**Agreed** (unanimously):

1. That the revised political balance calculations set out in the report be noted.
2. That Cllr George (Brexit Group) be appointed to the Licensing Committee in place of Cllr Webster (Conservative Group).
3. That Cllr Fairbanks, Cllr Gerard, Cllr O'Neil and Cllr Williams (Brexit Group) would remain on the existing Committees they had been appointed to (as members of the former UKIP Group).

## **58 Local Council Tax Support Scheme**

The Resources Portfolio Holder (Cllr A Vincent) and the Corporate Director Resources submitted a report on proposals for the continuation of the Localised Council Tax Support Scheme.

**Agreed** (unanimously):

1. That the current Localised Council Tax Support Scheme be continued into the 2020/21 financial year, with the additional maximum percentage contribution from working age claimants being no more than 8.5%.
2. That the current policy be confirmed, recognising that it includes a number of specified amounts used to calculate entitlement, which may change in line with up-ratings published by the Department for Work and Pensions: recognising also that there might be minor adjustments to the scheme should further guidance be received from the Ministry of Housing, Communities and Local Government (MHCLG), and that the roll out of Universal Credit (UC) would ultimately replace existing social benefits.

## **59 Treasury Management Activity April 2019 - September 2019**

The Resources Portfolio Holder (Cllr A Vincent) and the Corporate Director Resources submitted a report on the overall position and activities in respect of Treasury Management for the first half of the financial year 2019/20.

**Agreed** (unanimously) that the annual report on Treasury Management Activity for the first half of the 2019/20 financial year be noted.

## **60 Calendar of Meetings 2020/21**

The Leader of the Council (Cllr Henderson) and the Chief Executive submitted a report on the programme of meetings involving councillors for 2020/21. Cllr Henderson pointed out when introducing the report, that the proposed date for the full Council meeting in September 2020 was Thursday 17 September, not Wednesday 16 as incorrectly stated in the report.

**Agreed** (unanimously) that, subject to the inclusion of a full Council meeting on 17 September 2020, instead of 16 September, the Calendar of Meetings for 2020/21 set out in Appendix 1 of the report, be approved.

## **61 Homelessness and Rough Sleeper Strategy and Action Plan 2020 - 2024**

The Neighbourhood Services and Community Safety Portfolio Holder (Cllr Berry) and the Corporate Director Communities submitted a report on a proposed Homelessness and Rough Sleeper strategy, in accordance with the requirements of the Homelessness Reduction Act 2017.

**Agreed** (unanimously) that the Homelessness and Rough Sleeper Strategy 2020 – 2024, attached as Appendix to the report, be approved.

## **62 Notices of Motion**

Councillors Swales, Beavers, Longton and Stirzaker submitted a Notice of Motion, under Paragraph 14 of the Council Procedure Rules, on changes to the state pension age for women, as set out under agenda item 14.

Cllr Swales proposed and Cllr Beavers seconded the motion, but in doing so slightly altered it, by inserting the words “*in the 1950’s*” after the word “*born*” in line second line of the first paragraph of the motion, to make it clear that the motion referred to the impact of the transitional pension age arrangements for women born in the 1950’s on or after 6 April 1951, so that the motion read as follows:

*“The Council calls upon the Government to make fair transitional state pension arrangements for all women born in the 1950’s, on or after 6th April 1951, who have unfairly borne the burden of the increase to the State Pension Age (SPA) with lack of appropriate notification.*

*Hundreds of thousands of women had significant pension changes imposed on them by the pension Acts of 1995 and 2011 with little or no personal notification of the changes. Some women had only two years notice of a six-year increase to their state pension age. It should be noted that Wyre residents have been disproportionately affected by these two Acts compared to other authorities. Its proportion of residents in the 60-64, and 65-69 age groups is significantly higher than the overall proportion in each of Lancashire, the North West, and England.*

*Many women born in the 1950s are living in hardship. Retirement plans have been shattered with devastating consequences. Many of these women are already out of the labour market, caring for elderly relatives, providing childcare for grandchildren, or suffer discrimination in the workplace so*

*struggle to find employment.*

*Women born in this decade are suffering financially. These women have worked hard, raised families and paid their tax and national insurance with the expectation that they would be financially secure when reaching 60. It is not the pension age itself that is the dispute; it is widely accepted that women and men should retire at the same time.*

*The issue is that the rise in the women's state pension age has been too rapid and has happened without sufficient notice being given to the women affected, leaving women with no time to make alternative arrangements.*

*Therefore, the Council requests the Chief Executive to write to the Prime Minister and the Secretary of State for Work & Pensions to call upon the Government to reconsider transitional arrangements for women born on or after 6th April 1951, so that women do not live in hardship due to pension changes they were not told about until it was too late to make alternative arrangements."*

Cllr Henderson proposed and Cllr Bowen seconded an amendment to delete and insert words to the motion, so that it read as follows:

*"This Council asks that the Government undertakes an urgent review of the transitional state pension arrangements for all women aged between 60 and 69. Wyre has a high number of residents within this age bracket. Limited notice of the changes was given and many of these women were unable to make alternative arrangements prior to the changes taking effect, possibly leading to financial hardship.*

*This Council requests that the Chief Executive writes to the Prime Minister and the secretary of State for Work and Pensions to call upon the Government to do all it can to mitigate the impact of these changes."*

During the course of the ensuing debate Cllr Henderson agreed, with the consent of Council, to accept an alteration suggested by Cllr Stirzaker, to insert the words "*born on or after 6<sup>th</sup> April 1951,*" after the word "*women*" in the second line of the amendment.

The amendment, including the agreed alteration, was CARRIED (by 22 votes to 6)

Cllr Fail then proposed and Cllr Beavers seconded a further amendment to add to the end of the amendment which had been carried, words from the final sentence from the original motion, as follows:

*"so that women do not live in hardship due to pension changes they were not told about until it was too late to make alternative arrangements"*

However, the amendment was LOST (by 17 votes to 10)

The substantive motion, i.e., the amended version of the original motion, was

then APPROVED (unanimously), as follows:

“This Council asks that the Government undertakes an urgent review of the transitional state pension arrangements for all women born on or after 5th April 1951, aged between 60 and 69. Wyre has a high number of residents within this age bracket. Limited notice of the changes was given and many of these women were unable to make alternative arrangements prior to the changes taking effect, possibly leading to financial hardship.

This Council requests that the Chief Executive writes to the Prime Minister and the secretary of State for Work and Pensions to call upon the Government to do all it can to mitigate the impact of these changes.”

The meeting started at 7.00 pm and finished at 8.05 pm.

NOTE: An audio recording of this meeting is available on the Council’s website via the following link: <https://www.youtube.com/watch?v=-aZZB9Y4nJQ>



Report of:	To:	Date
Councillor David Henderson, Leader of the Council	Council	6 February 2020

**Executive Report: Leader of the Council**

**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

**2. Lancashire District Leaders and Lancashire Leaders**

**2.1** On the 14 January I attended Lancashire District Leaders followed by Lancashire Leaders and both meetings were productive and whilst debate was robust there was a willingness by Leaders to work collaboratively for the better benefit of Lancashire.

**2.2** At Lancashire and District Leaders we received an update from Councillor Brown (the Leader of Preston City Council) on a proposal to form a Lancashire Wealth Fund (the fund would operate as a Bank) and it was agreed that Cllr Brown would circulate further information.

**2.3** In previous reports I have referred to the development of the Greater Lancashire Plan (GLP) and I can inform Members that Lancashire Leaders have agreed that work should continue on the GLP including three commissions for the GLP work streams:

- Economy and an Independent Economic Review
- Climate Change and the Environment
- Re-inventing Public Services and Public Reform

**2.4** Lancashire Leaders also agreed that as part of the development of the GLP an Independent Panel should be appointed to provide strong challenge and a support function that brings with it, credible rigour, confidence and access to wider contributions, networks and intelligence that help position and grow propositions in a way that works for all. The Independent Panel will be made up of people from various professions including: Rowena Burns (CE Manchester Science Partnership), Diane Coyle (Professor of Economics Manchester University), Emma Howard Boyd (Chair of the Environment Agency), Louise Wyman (WMCA), Henri Murison (Director of the Northern Powerhouse Partnership), David Taylor (Chair UCLAN), Dame Stella Manzie, Sir Howard Bernstein and Rachel Cooper (Professor Design Management and Policy Lancaster University).

- 2.5** One Public Estate (OPE) is a collaborative public sector project jointly funded by the Cabinet Office and MHCLG. Lancashire entered the OPE Programme in 2016 and has successfully secured funding under four bidding rounds (OPE 4, 5, 6 and 7). Blackburn with Darwen Council is the Accountable Body. The Lancashire OPE Partnership has been successful in securing a total of £5,390,000 OPE revenue and Land Release Fund (LRF) capital funding since joining the OPE Programme in 2016. OPE revenue funding supports the development of project concepts, options appraisals and feasibility studies, whereas Housing LRF is capital funding for site preparation, remediation and infrastructure works to help release council owned sites for new housing.
- 2.6** The launch of the next One Public Estate funding round (OPE 8) has been delayed by the Brexit negotiations and the General Election. We now understand the launch will be in March 2020, with bids expected to be submitted sometime in April and funding awards to follow soon after.
- 2.7** Our Chief Executive, Garry Payne, is the Lancashire lead for the Housing Theme and he submitted a report on housing growth to the Lancashire Leaders meeting on 6 November. This included a number of recommendations to accelerate housing growth including developing a Lancashire Housing Strategy and undertaking a strategic land review. The report also included a recommendation concerning programme management and funding for the consultancy support needed to help implement the recommendations.
- 2.8** Lancashire Leaders agreed in principle that the Lancashire Strategic Economic Growth and Financial Sustainability Fund should be used to enable the role of the One Public Estate Programme Team (OPE) to be expanded to provide programme management support for the Lancashire Strategic Housing Officers Group as well as mainstream OPE collaborative projects.
- 2.9** Stephen Fogg Chairman of the Lancashire Enterprise Partnership (LEP) provided a verbal update to Lancashire Leaders. The LEP has recently been independently reviewed and as a result, over the next few months, Board Members will be concentrating on developing strategy, clarity of role, actions to drive economic growth and delivery vehicles to support the Greater Lancashire Plan.

### **3. Comments and Questions**

- 3.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date
Councillor Alan Vincent, Resources Portfolio Holder	Council	6 February 2020

<b>Executive Report: Resources Portfolio Holder</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

**2. Finance**

**2.1** The Council was notified of a provisional grant settlement of £3.4m for 2020/21 as part of the draft local government finance settlement announced 20 December 2019. This represents a slight increase in grant of £54,000 or 1.6% from that received in 2019/20. The increase is £13,000 lower than that assumed in the most recent Medium Term Financial Plan. No indicative figures for subsequent years have been announced.

**2.2** Members will also be aware that the Localism Act allows local residents to veto excessive council tax rises. The Secretary of State has confirmed that the core referendum threshold will reduce from 3% to 2% or up to and including £5 on a council tax Band D equivalent property in 2020/21 with the approval of the local electorate being required for any council tax increase above this value.

**2.3** The Lancashire 75% Business Rates Retention Pilot Pool in 2019/20 will cease at the end of March and we will revert to the former 50% pooling arrangements for 2020/21.

**2.4** We also received confirmation of a new New Homes Bonus (NHB) award in 2020/21 of £355,671 which was not included in the most recent Medium Term Financial Plan. Unlike previous NHB awards though, this award will be for one year only with no legacy payments (usually awarded at the same level for a further three years). The report to Cabinet on 12 February will provide further detail around the implications of all the recent announcements on the council's financial forecast.

### **3. Comments and questions**

- 3.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date
Councillor Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder	Council	6 February 2020

## Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

### 1. Purpose of report

- 1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

### 2. Parks and open spaces

- 2.1 In January families took part in the RSPB Big Garden Birdwatch at Memorial Park Fleetwood, Hawthorne Park and Wyre Estuary Country Park in Thornton and a winter bird walk at Rossall Point Tower. At the Memorial Park event, children were able to make bird feeders and take part in a bird trail around the site.
- 2.2 Construction work to create a sensory garden at Memorial Park is complete. The facility offers a wider range of sensory stimuli which will be of particular benefit for visitors such as those living with dementia. Planting of the newly created areas will be completed this spring.
- 2.3 I am grateful for the assistance provided by volunteers that have supported the planting of trees at various sites across the borough and helped with essential woodland management work including woodland thinning to:
- Create and enhance areas of biodiversity rich grassland and meadow
  - Remove deceased plant material
  - Improve public access
  - Coppicing to encourage regrowth and enabling light to get into the woodland areas.

### 3. Waste and recycling

- 3.1 The new red-lidded wheeled bin will be distributed to households throughout March and early April in time for the change to the new collection frequency with a full information leaflet and updated calendar delivered in advance. There will be some changes to collection days

and the collection routes; residents will be reminded again to ensure their bins are presented for collection for 07.00 on their collection day.

- 3.2 Officers are holding drop in recycling awareness sessions across the borough using the ibus during February and March, to help increase recycling rates with full details being promoted via the usual channels.
- 3.3 Over the last few months, there has been an increase in contamination in the paper and card from households reported by the re-processors. Officers and Veolia have worked with Lancashire Renewables to identify the rounds and properties where it may have come from and will engage with householders accordingly.

#### **4. Street Scene**

- 4.1 Encouragingly, more volunteers are coming forward wishing to take up routine litter picks in their local area or join with existing groups and we are thankful they are 'doing their bit'. We are supporting them with inductions, training and equipment funded by the income from littering fines.
- 4.2 Officers will be contacting schools and community groups with the offer of free compost bins and water butts being made available through one of the council's key partners.

#### **5. Comments and questions**

- 5.1 In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.



Report of:	To:	Date
Councillor Michael Vincent, Planning and Economic Development Portfolio Holder	Council	6 February 2020

<b>Executive Report: Planning and Economic Development Portfolio Holder</b>
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## 1. Purpose of report

1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

## 2. Business Support

2.1 The next Wyred Up Steering Group meeting will take place on 13 February 2020 at the Civic Centre. Individual theme meetings between private sector leads and council officers have been taking place throughout January in order to plan activity for 2020.

2.2 The next Wyred Up event to take place is the Education and Skills Event on 2 April 2020. In preparation for the event a business questionnaire was distributed to all businesses within Wyre on 15 January 2020 specifically centred on the Education and Skills provision businesses require. The deadline for completion is 14 February 2020. The results gained from this exercise, will inform the structure and agenda of the Education and Skills event in April.

## 3. Wyre Business Awards 2020

3.1 Following the successful event in 2019 planning is well underway for the Wyre Business Awards. Again the venue will be the Marine Hall, Fleetwood and the provisional date is Thursday 12 November 2020.

## 4. Coastal Communities Fund (CCF)

4.1 The conversion of the former flats at Fleetwood Market into studios is progressing well with the installation of new windows completed and the installation of fixtures and decoration underway. 'Rapid Retail', a supplier specialising in the manufacture and installation of kiosks, has been appointed to supply the units for the outdoor market and is currently preparing the detailed design drawings and schematics.

## **5. Future High Street Fund**

- 5.1** The next Town Centre Partnership Board will take place on 30 January 2020. At this meeting an update of the Thinking Place commission will be presented; this is based on extensive consultation and engagement over the last three months. This presentation should provide a detailed context for an emerging 'brand' for Fleetwood. This meeting will also feature an update on the progress of IBI in developing the Fleetwood Masterplan and the outcome of the 'Future Fleetwood' consultation. In the first instance this work will support the Future High Streets Fund bid for the town centre but it will also define the regeneration framework for the wider development of Fleetwood.
- 5.2** On 15 January 2020 the council submitted its draft business case in support of the Future High Street Fund bid. This draft document provided an outline of projects and interventions in-line with the emerging Masterplan; the total ask is likely to be in the region of up to £25m. Feedback from MHCLG is anticipated in the following months which will help to inform the final business case which is to be submitted by 30 April 2020.

## **6. Planning policy**

### **Local Plan**

- 6.1** Work has started internally on the scope of a Partial Review of the Wyre Local Plan in line with the requirements of Policy LPR1; considering matters of housing and highways. This work will be presented to the Planning Policy Working Group (PPWG) before being considered by Cabinet later this year.
- 6.2** Work on two masterplans (Forton and Poulton-le-Fylde (Blackpool Road)) continues apace, and public consultation has now closed. A public drop-in consultation event for the Poulton-le-Fylde (Blackpool Road) Masterplan took place on Friday 17 January at St Martin and St Hildas Church Hall, Carleton, and was very well attended by members of the public. The public responses are being collated and appropriate feedback given to those proposing development at the sites. After the consultation period has ended, the responses will be considered and the draft Masterplans will be amended (if necessary) and brought back to the PPWG before being considered by Cabinet for approval in March 2020.
- 6.3** National planning policy allows local authorities to confirm their annual five year housing land supply through the publication of an Annual Position Statement (APS). Wyre Council (along with only two others nationally) submitted an APS in July 2019 to the Planning Inspectorate. The Planning Inspectorate has now considered the evidence and representations from the development industry and has confirmed that Wyre is able to demonstrate a five year supply of deliverable housing sites for one year (i.e. until 31 October 2020). Wyre is the only authority to have succeeded in this regard nationally; the other authorities were unsuccessful. The outcome was a confirmed five year supply position of 5.18 years.

## **7. Comments and questions**

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date
Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	6 February 2020

**Executive Report: Neighbourhood Services and Community Safety Portfolio Holder**

**1. Purpose of report**

- 1.1 To inform council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

**2. Housing**

- 2.1 On 14 October MHCLG (Ministry of Housing Communities and Local Government) published the Government's response to the consultation on 'Future Delivery of Support to Victims and their Children in Accommodation-Based Domestic Abuse Services'. In that response, MHCLG made clear their intention to introduce a new statutory duty requiring Local Authorities to assess the need for and commission support for victims and their children within safe-accommodation. The new duty on local authorities will commence in April 2021.
- 2.2 Refuges and other forms of specialist safe accommodation-based services play a vital role in providing this support. To help ensure what may be life-saving services are maintained ahead of the duty coming into force, the Government has provided funding of up to £15 million for the provision of support within safe accommodation-based services during 2020/21.
- 2.3 Building upon an already well established partnership approach a Pan Lancashire bid into this funding, coordinated by Lancashire County Council, has been developed and has been supported by the council. The bid proposal is focussed on three primary objectives: the sustainment of existing safe accommodation across the Pan Lancashire area; increasing capacity to meet new identified needs and gaps in the provision of safe accommodation and; improving pathways to safe accommodation.
- 2.4 Fylde Coast Women's Aid operate three refuges and other forms of specialist safe accommodation-based services across the Fylde Coast and the bid proposes the continuation of existing services together with the addition of two further Family Support Worker posts that would work

across Blackpool, Fylde and Wyre. Using existing MHCLG funding 74 women and 68 children were supported throughout the 2018/19 period.

- 2.5** If successful, the bid will help to ensure that support and accommodation will continue to be offered on a needs led basis ensuring that victims can live in a safe location. Specialist wrap around support will be available using existing pathways, specific to the victims needs to remove barriers that complex needs victims' can experience to access appropriate services. Support will be available for women who are open to Children's Social Care interventions.

### **3. Care and Repair**

- 3.1** We have received funding of £40,000 from Blackpool, Fylde and Wyre Clinical Commissioning Group to help maintain a Care and Repair Service for Wyre from 1st April 2020. This means we will be able to maintain this important service, helping to keep older and disabled residents safe and independent in their own homes. We will no longer deliver a service for Fylde but will maintain both Handyperson and caseworker services within Wyre.

### **4. Wyre Beach Management Scheme**

- 4.1** Following a presentation of the Outline Business Case (OBC) to the Environment Agency Large Project Review Group (LPRG) on 15 January I am pleased to be able to advise members that a recommendation for approval has been made to the EA Board. The LPRG commented on the high quality of the submission and presentation, to the credit of those involved.
- 4.2** Radio Lancashire and Lancashire TV interviews about the proposed scheme were conducted with Carl Green and myself in January. The interviews were broadcast on Radio Lancashire and The Wave and are currently streaming on Lancashire TV.
- 4.3** Formal sign off of the scheme is expected this month which would allow progression of the £42.6 million project which is fully funded by the Department for Environment, Food and Rural affairs (DEFRA). The scheme would improve the standard of protection to 11,056 properties.

### **5. Rossall Flood Defence Scheme**

- 5.1** The Rossall scheme has been entered into the Institution of Civil Engineers Awards for Constructability. I am pleased to advise members that the scheme performed very well during the recent storms.

### **6. Flood Forum**

- 6.1** The next flood forum is on 12 March 2020. Over 50 people attended the rearranged flood forum meeting on 9 January 2020 covering a wide agenda of flood related topics including presentations on funding, Shoreline Management Plans and the Wyre Beach management Scheme. The Flood Action Groups (FLAGs) remain very active with the

new groups in Pilling and Great Eccleston being supported by the well-established ones in Thornton, St Michaels and Churchtown.

## **7. Community Safety**

### **7.1 Act Awareness training sessions for Businesses**

The Community Safety Partnership have been working with partners across Lancashire to improve the awareness of the tools available that can help organisations prepare and respond to hostile attacks. As part of this work Wyre Community Safety partnership secured funding from the Police and Crime Commissioner's Office to deliver two networking sessions primarily aimed at local businesses in the Wyre area. The dates for the sessions are 3 February at the Civic Centre and 11 February at Marine Hall. The events are free of charge and a speaker from Counter Terrorism Policing North West will deliver the Act Awareness presentation.

**7.2** Work is currently being undertaken to review the town centre CCTV system and look at options and costs to improve and upgrade this facility. To assist with the project a grant of £6,942 has been secured from the Police and Crime Commissioner's Office.

**7.3** In response to the national increase in knife crime, Lancashire Constabulary have been co-ordinating the installation of a number of dedicated knife bins throughout the County with two bins to be located within Fleetwood on Milton Street and London Street. I would encourage anyone who is carrying a knife to make use of this facility and dispose of it responsibly.

## **8. Comments and questions**

**8.1.** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	To:	Date
Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder	Council	6 February 2020

<b>Executive Report: Leisure, Health and Community Engagement Portfolio Holder</b>
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## 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure, Health and Community Engagement Portfolio, as set out below.

## 2. Wyre Community Lottery

- 2.1 I am pleased to report that we formally launched our new community lottery to local good causes on 22 January at an event at the Civic Centre. Over 80 people attended and there has been lots of interest from local charities and groups in signing up for the lottery. The Wyre Community Lottery has the potential to help local voluntary and community organisations by providing funding support. It is a weekly draw and will see 60% of proceeds being given to local good causes. Tickets for the lottery will be available from 18 February and will cost £1 each. Every ticket will have a 1 in 50 chance to win a prize, with a top prize of £25,000. The first draw will take place on Saturday 21 March.
- 2.2 Good causes that support the Wyre Community Lottery can get their own page on the Wyre Community Lottery website. They will keep 50% of all income from the tickets sold through their page, with 10% going to Wyre's Community Fund, which will support further good causes locally. Applications to join the lottery are all done online through the dedicated website [www.wyrelottery.co.uk](http://www.wyrelottery.co.uk).

## 3. Arts and Events

- 3.1 A number of programmes and projects are continuing or are being developed. The Just Reminiscing work is branching out into residential settings in Fleetwood and the successful Fun Arts continues to be held at Garstang Library. Chatawayz (a thematic creative reminiscence project) will start in March in Over Wyre and Treasures, a project with children who have emotional and behavioural difficulties is being developed with an ambition to showcase some of the work at this year's Garstang Scarecrow Festival.

#### **4. Volunteering**

- 4.1** We are working in partnership with Lancashire Wildlife Trust's My Place project to deliver group based conservation led sessions at Cottam Hall Community Garden and Tower Wood. The weekly sessions started in January and are benefiting local residents by supporting them in discovering a natural way to wellbeing. People can be referred by organisations such as the NHS and the Job Centre but people can also self-refer into to the programme.
- 4.2** Following on from the re-development of Cottam Hall community garden in 2019 and the partnership between the council and Blackpool Sixth Form, "Lads and Sheds" will be starting from March 2020. These sessions will be every Wednesday 2-4pm and will support male students to use the garden as a space to improve their health and wellbeing.

#### **5. Health and Wellbeing**

- 5.1** We have supported the SASS group, a group of active Fleetwood ladies that celebrate and support positive mental health and wellbeing, in launching a 'Happy to Chat' bench on Lord Street next to St Peter's Church. The signed bench is a simple way to address social isolation and acknowledges that taking time to stop for a moment to say "Hello" and "How are you today?" to someone sat at the bench can have a massive impact on their wellbeing especially for people that may not have someone to talk with, or is feeling alone. This idea has originated from the Burnham-On-Sea Chat Bench which is now gaining global attention. It is hoped this proves to be something we can do more of across Wyre.
- 5.2** We have recently supported Lancashire County Council in the submission of a bid to the Shaping Places for Healthier Lives initiative. This grant programme aims to create conditions for better health by enabling local partners to work together to tackle the wider determinants of health. The Lancashire bid focusses on addressing infant/child mortality and children's health. I will keep you updated on whether this bid is successful.

#### **6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.



Report of:	Meeting	Date
Councillor Andrea Kay, Lead Member for Children and Young People	Council	6 February 2020

<b>Lead Member Report: Children and Young People</b>
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## 1. Purpose of report

- 1.1 To update the Council on some of the activities I have been involved in over the last year as Lead Member for Children and Young People.

## 2. Current and future issues

- 2.1 A summary of activity is included in Appendix 1 relating to the following issues:
- Fylde, Lancaster and Wyre Children’s Partnership Board
  - Happy Being Me Exhibition
  - Doherty’s Destiny
  - Youth Mayor/Youth Council
  - Youth Engagement
  - Intergenerational Christmas lunch
  - Remembrance Service

## 3. Questions and Comments

- 3.1 I will respond to any questions or comments on the contents of my report or on any other issues relating to young people in Wyre.

report author	telephone no.	email	date
Councillor A Kay	07909001436	<a href="mailto:andrea.kay@wyre.gov.uk">andrea.kay@wyre.gov.uk</a>	17/01/2020

## **Lead Member for Young People: Progress Update – January 2020**

I have been involved with a wide range of activities across the children and young people's agenda since my last report in January 2019. The following, highlights key areas of work:

### Fylde, Lancaster and Wyre Children's Partnership Board

Fylde, Lancaster and Wyre Children's Partnership Board continue to meet quarterly and support the work for Lancashire's Children, Young People and Families partnership vision. This focuses on:

- ensuring children, young people and families are safe from harm and build resilience
- achieve their full potential in education, learning and future employment
- enjoy a healthy lifestyle and know how to help others
- have a voice in shaping the support they receive
- enjoy a good quality of life, be happy and want to stay in Wyre

Following on from the work which was commissioned by the board to create a poster for young people's mental health, I have continued to promote this within our voluntary, community and faith sector and wherever possible to have the poster on display and promote the support services available.

### Happy Being Me Exhibition

Following the Sincerely You exhibition I updated you on in my last report, where letters written by children and young people leaving care, to their younger selves were placed on display. I attended the follow up exhibition entitled Happy Being Me. This exhibition was in recognition of National Care Leavers Week 2019 and launched the book of Sincerely You which includes the letters from the earlier exhibition. The focus of National Care Leavers Week is to highlight the needs of care leavers, and to encourage all organisations responsible for looking after them to work effectively together. Young people leaving care were also present which gave me the opportunity to discuss with them their experiences and listen to what amazing young people they are.

### Doherty's Destiny

I continue to support the work of the Doherty's Destiny charity, attending their annual music festival #JamesFest, which is in its second year and was held at Cleveleys Plaza in May 2019. I have also supported their suicide support group which is an informal group where anyone affected by suicide can come along and listen or talk without pressure or judgement and in confidence to like-minded people who have suffered similar experiences. This group has continued to grow in numbers which demonstrates the need for this type of support within Wyre.

### Youth Mayor/Youth Council

I continue to work closely with the Youth Mayor and Youth Council to support initiatives for our children and young people. The timetabling of the Youth Mayor role will be coordinated with that of the official mayoral year from May 2020.

### Youth Engagement

I have attended many schools across Wyre to encourage children and young people to attend our local libraries and take part in reading challenges. This is something I took part in myself and my challenge included going into primary schools to read to classes of children, which then encouraged them to read out loud with me. I will continue this work into 2020.

### Intergenerational Christmas lunch

In December 2019, I arranged a Christmas lunch at Manor Beach Primary School which involved over 70 members of community, who are either lonely or isolated, to come along to a Christmas lunch with the schoolchildren. This was a fabulous event which brought together young and old to enjoy a meal and was thoroughly enjoyed by all.

### Remembrance Service

I arranged a remembrance service at Cleveleys Library to support members of the community who have suffered a bereavement. This was also attended by local schoolchildren. My aim is to make this an annual event.

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Report of:	Meeting	Date
Clare James, Corporate Director Resources	Council	6 February 2020

<b>Members' Allowances Scheme</b>
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## 1. Purpose of report

- 1.1 To inform Council of the outcome of an interim review of the Members' Allowances Scheme undertaken by the Independent Remuneration Panel.

## 2. Outcomes

- 2.1 A Scheme of Members' Allowances which appropriately reflects members' current roles, duties, responsibilities and commitments.

## 3. Recommendations

- 3.1 That, in line with the formula applied since 2012 and endorsed last year, the Basic Allowance paid to each Councillor be increased by 2%, from £4,260 per annum, to £4,347 with effect from 3 May 2020.
- 3.2 That no other changes be made to the Scheme for 2020/21.

## 4. Background

- 4.1 The Council is required to appoint an Independent Remuneration Panel (IRP) to review periodically its scheme of allowances to councillors. Following two new appointments made at the Council meeting on 14 November 2019, the Panel now comprises Ron Matthews, Michael Collins, Ryan Hyde and Rev John Squires.
- 4.2 A full review of the Allowances Scheme is due to be carried out during 2020/21. Only a 'light touch' interim review has therefore been carried out this year and the Panel has only had to meet once (on 4 December 2019) to do so. At that meeting the Panel received an update from the Head of Governance and the Democratic Services and Scrutiny Manager on the implementation of the recommendations approved last year, including the impact of changes to the use of IT by councillors. The Panel were also

provided, for information, with the most recently available allowance levels at other councils in Lancashire and a group of similar councils in other parts of the country. All Wyre Councillors were invited to email any questions, comments or issues for consideration to the Panel, but none were received.

## **5. Key issues and proposals**

### Uplift of the Basic Allowance

- 5.1** Since 2012, the Basic Allowance paid to each Councillor at Wyre has been linked to the percentage increase in staff pay in the preceding year (which for several years meant that there was no increase in the Basic Allowance). In line with that formula, the Basic Allowance for 2019/20 was increased by 2% from the previous year to £4,260.
- 5.2** The current approach of linking councillors' allowances to staff increases is still considered by the Panel to be a fair methodology to use, particularly as the most recent officer pay award was implemented over a two year period, which includes 2019/20. It is therefore recommending that the Basic Allowance for each Councillor for 2020/21 be increased by 2% (£87) to £4,347.

### Special Responsibility Allowances

- 5.3** The Panel was informed that there had been no significant changes since its last review to the roles for which Special Responsibility Allowances (SRA's) are paid or to the number of councillors receiving them. The Panel therefore decided not to recommend any changes to the way in which Special Responsibilities Allowances are calculated at this stage and to consider all such payments during its next full review.

### Levels of Allowances for 2020/21

- 5.4** The full list of Allowances for 2020/21, including the increases recommended above, is set out in Appendix A.

### Arrangements for a full review in 2020/21

- 5.5** The Panel has given some initial consideration to the full review to be carried out in the coming year. It is intended that the officers will undertake a benchmarking exercise of the members allowances paid at all Lancashire Authorities and Wyre's 'family group' of similar councils during August 2020. They will consider comparative information to be submitted to them at an initial meeting, probably in September, when the scope of the review will be agreed. As in previous such reviews, in addition to looking at the Basic Allowance paid to all councillors, the Panel will review the formulas used for Special Responsibility Allowances. Group Leaders and individual councillors will be invited to submit to any issues they wish the Panel to consider. The Panel will

again invite all councillors to raise any issues or submit comments and, may also invite the Party Group Leaders and some recipients of Special Responsibility Allowances to attend a meeting of the Panel to clarify their responsibilities to explain how they undertake their respective roles.

<b>Financial and legal implications</b>	
Finance	The cost of the proposed 2% increase in allowances for 2020/21 will be reflected in the draft revenue estimates, due to be considered by the Cabinet at its meeting on 12 February. The cost of the change of Basic Allowances is expected to be £4,350 and the consequent increase in the cost of Special Responsibility Allowances (which are based on multiples of the Basic Allowance) is expected to be £6,123.80, (an overall increase of £10,473.80 in total).
Legal	The Council has a duty under Regulation 19 the Local Authorities (Members' Allowances) (England) Regulations 2003 to have regard to the recommendations of the Panel when considering any changes to the Scheme. The Council is also required, (under Regulation 22) to publicise receipt of the report and the main features of the Panel's recommendations.

**Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	X
equality and diversity	X
sustainability	X
health and safety	X

<b>risks/implications</b>	<b>✓ / x</b>
asset management	X
climate change	X
ICT	X
data protection	X

### **Processing Personal Data**

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council's Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	16/1/2020

<b>List of background papers:</b>		
name of document	date	where available for inspection
None	-	-

### **List of appendices**

Appendix A: Levels of Allowances 2020/21

**ISSUE NO. 29**  
**APPENDIX A**

## Proposed Levels of Allowances 2020/21

The following allowances apply to the Wyre Borough Council Members Allowances Scheme set out in Part 6.01 of the Constitution the scheme adopted by the Council on 22 January 2015 for Wyre Borough Council. The payments set out below assume that the IRP's recommendations to the Council meeting on 6 February 2020 are approved. The allowances paid to the Group Leaders reflect the current political balance of the Council updated from 11 November 2019 (Conservative 37, Labour 8, Brexit 5).

### **Basic Allowance** (All Members will receive the Basic Allowance)

Annual amount per Member (as at 3 May 2020)                      £4,347

### **Special Responsibility Allowance**

<b>Responsibility</b>	<b>Method of calculation</b>	<b>Annual Amount</b>
Leader	4 x Basic Allowance	£17,388
Deputy Leader	0.5 x Basic Allowance	£2,173.50
Cabinet Members (excluding the Leader)	2 x Basic Allowance	£8,694
Group Leaders *	(n/50) x Basic Allowance, where n = no. of Members in Group	£3,216.78 (Con) £695.52 (Lab) £434.70 (Brexit)
Chairman of Overview and Scrutiny Committee	1.5 x Basic Allowance	£6,520.50
Chairman of Audit Committee	0.8 x Basic Allowance	£3,477.60
Chairman of Planning Committee	1.5 x Basic Allowance	£6,520.50
Chairman of Licensing Committee	1 x Basic Allowance	£4,347
Chairman of Standards Committee	0.1 x Basic Allowance	£434.70
Lead Members (2)	Fixed Sum	£250
Mayor	Annual Sum**	£9,423
Deputy Mayor	Annual Sum**	£1,848

Note: \* Payable in respect of a group of two or more Members

\*\* An annual allowance which reflects the Mayors/Deputy Mayors Civic duties

To illustrate: the total amounts payable to recipients of Special Responsibilities in 2020/21 are expected to be as follows (provided no changes to political balance or responsibilities occur):

Leader of the Council	(£4,347 + £17,388 + £3,216.78)	= £24,951.78
Deputy Leader	(£4,347 + £8,694 + £2,173.50)	= £15,214.50
Cabinet Members	(£4,347 + £8,694)	= £13,041
Labour Group Leader	(£4,347 + £695.52)	= £5,042.52
Brexit Group Leader	(£4,347 + £434.70)	= £4,781.70
Chairman of Overview and Scrutiny Committee	(£4,347 + £6,520.50)	= £10,867.50
Chairman of Audit Committee	(£4,347 + £3,477.60)	= £7,824.60

Chairman of Planning Committee	(£4,347 + £6,520.50)	= £10,867.50
Chairman of Licensing Committee	(£4,347 + £4,347)	= £8,694
Chairman of Standards Committee	(£4,347 + £434.70)	= £4,781.70
Mayor	(£4,347 + £9,423)	= £13,770
Deputy Mayor	(£4,347 + £1,848)	= £6,195

### **Travel Allowances**

- a. For travel by rail, the option that offers best value for the council will be selected. Rail Travel Warrants should be used whenever possible, their value to be deducted from any amounts claimed.
- b. Member's or Co-optee's own motor cycle usage will be linked to the HMRC rate for tax allowances (currently 24p per mile).
- c. Member's or Co-optee's own private motor vehicle, or one belonging to a member of her/his family or otherwise provided for her/his use will be paid at a flat rate per mile (currently 52.2p). The allowance will be linked to the NJC car mileage rates paid to officers and reflect the mid-point of the casual user rate.
- d. Increase for each passenger to whom travelling expenses would otherwise be payable up to a maximum of four is paid at the HMRC rate for tax allowances (currently 5p per mile).

### **Subsistence Allowances**

#### 1. Day Subsistence

This is not normally paid as attendance at conferences and seminars will include the provision of refreshments/lunch.

#### 2. Overnight Subsistence

The Overnight allowance to cover hotel bills including breakfast is normally arranged via the Financial Services team and paid directly by the Council. An evening meal allowance of £15 is payable on the production of valid receipts.

### **Dependants' Carers' Allowance**

Amount per hour, calculated from time leaving home to time returning home, paid in accordance with the national minimum wage.

### **National Insurance Contributions (with effect from 06/04/20)**

Earnings allowable before deductions made	<b>£6,136 per annum*</b> <b>(£512 per month)*</b>
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\* These are the National Insurance figures for 2019/20. The figures for 2020/21 have not yet been published by HMRC but are expected to be available in February 2020.